



Management Team 2023

— HEAD OF TEAM —

About Us

Star Surf Camps started with one small surf camp in France during the summer of 2010 and has since expanded across Europe, proudly welcoming back guests and returning staff year upon year. At Star we offer a unique surf and yoga trip experience that prioritises community, inclusivity, and unlimited levels of stoke. Whether a newbie frother or an expert shredder, ocean- and nature-lovers from all around the world find themselves at Star Surf Camps season after season to share party waves with fellow solo travellers, families, friends, colleagues and students alike. It's a place for everyone - no matter age, background, language or surf level.

With a choice between basic camping tents, shared bell tents, private luxury tipis with electricity and brand new motorhomes, the experience can be tailored to each individual's needs and "camping trip" expectations. Whichever roof (or canvas) our guests choose to lay their salty heads and surfed-out bodies beneath, everyone – staff included – will have an invitation to join our activities and events. From volleyball tournaments to breath workshops, skate jams to wine & cheese nights, day trips to San Sebastian to open mic nights, there's something for everyone.

Summer 2023

Applications have now officially opened for our **2023 Management Teams**, with job opportunities in two locations:

Moliets-et-Maa is home to our largest and most well-known surf camp. Situated at the heart of a vast plot surrounded by pine forest, the camp is just a 20 minute walk (or a 3 minute cycle) from the beach. We are looking for:

1. **Head of Team, Deluxe Camp, France:** Responsible for welcoming an average of 60 guests per week, you will host a diverse guest base with a mix of 20-35 year olds, families and mature travellers. With more luxurious accommodation on offer than in our Main Camp, the Deluxe Camp promotes a relaxing and sophisticated atmosphere that aims to offer a higher quality of service. For this reason, a professional, approachable and hospitality-minded character is key for the Head of Team role.

The Oyambre Surf Camp is considered a slightly more intimate experience, where both regular and Deluxe guests come together in a shared social space. The camp is located a 10 minute walk from the beach.

2. **Head of Team, Oyambre, Spain:** Responsible for welcoming an average of 40 (max 60) guests per week, your focus is on dealing with daily operations, running the food services with the Breakfast Manager and Chef and maintaining and improving the camp atmosphere, setup and cleanliness.

The Essentials

- Dates:
 - **Moliets Deluxe:** Mid May - late September;
 - **Oyambre:** Early June - late September
 - + Including some general build up prior to season to help set up the camp facilities.
 - + Flexibility to spend time getting in touch with team members before arrival.
- Languages: English + 1 other language (Spanish or French preferred for relative camps)
- EU drivers licence essential: No
- Minimum age: 24 years



Key Characteristics

Natural leader

*Great communicator
Calm and stress resilient
Team-player*

Organised

*Time-management
Flexible
Eye for detail*

Accountable

*Takes responsibility
Punctual
Proactive*

Solution-orientated

*Glass half-full attitude
Quick thinking
Problem-solver*

The role also requires basic computer skills such as experience with Google Drive, Excel/Spreadsheets/Numbers.

Overview

As the Head of Team, you are not only the face of the camp that you represent, but also the go-to support and principal role-model for a group of 6-8 *Teamers*. Varying in age, nationality and camp-life experience, it is important that you lead your *Teamers* by example to enable a smooth and efficient day-to-day running of the camp, thus creating the most enjoyable and memorable guest and staff experience possible. To support you in operations, you will oversee and liaise with the *Breakfast Manager* and the *Head of Housekeeping*.

Responsibilities

- Training, guiding and motivating your *Teamers*; creating weekly staff schedules and allocating daily tasks;
- Hosting weekly meetings to check-in with your team, creating an enjoyable work environment and providing support where needed;
- Joining 4 x 6.5 hour shifts per week including 1 dinner shift and covering the *Breakfast Manager* and *Head of Housekeeping's* days off;
- Accessing guest information via the Drive and allocating guests to tents to maximising camp occupancy whilst keeping customer experience at the forefront of your decision making;
- Supporting the *Breakfast Manager* with weekly stock checks, food orders, shops and budgeting;
- Overseeing quality control of food service, hygiene and presentation;
- Ensuring the camp is tidy at all times and recycling bins are regularly emptied;
- Being aware of the camp atmosphere and having an eye for detail e.g playing ambient music throughout the day and refresh flower decorations/empty ashtrays;
- Benign warm and welcoming towards guests, being present through meal times and participating in evening events;
- Upholding campsite rules and ensuring both guests and staff respect the noise curfew every night;
- Gathering guest feedback to review and adopt in your weekly routines;
- Weekly financial reporting of purchases made within your department, scanning and uploading receipts;
- Preparing for the weekly Management Meeting, leading a weekly change-over-day briefing with the *Camp Manager* and contributing to the weekly team feedback dinner.
- Managing laundry services and ensuring bedding is prepared for change-over day;
- Delegating specific tasks to your team every Saturday for a smooth check-out and check-in process.



Summary

- You report directly to the Camp Manager who will support you throughout the season..
- You play a key part in the structure of the Management Team and are expected to show responsibility and accountability at all times.
- You liaise with the Head of Kitchen, Head of Reception, Head of Entertainment, Head of Maintenance and second Head of Team (France) on a daily basis. You understand that a successful season is dependent on clear communication, collaboration and support across all departments.
- You understand that the camp life journey comes with many unexpected bumps in the road. Your workload includes but is not limited to the tasks above and will therefore fluctuate from week to week.
- You recognise that there is a level of flexibility expected from the Management Team to work together in order to absorb any additional tasks as required.
- You agree that absence or illness within your team will require you to step up and cover if necessary;
- You lead by example, remaining calm and demonstrating stress-resilience at all times.
- You monitor and uphold campsite rules and ensure both guests and staff respect the noise curfew.
- You are a true team player and strive to achieve 5* feedback week after week.
- You promise to have an absolute blast, surf your heart out, spread the stoke and never forget your season with the Star Surf family!

The Benefits

- Training prior to camp opening and support from management throughout the season;
- A French working contract and monthly salary;
- 1 day off per week;
- 7 breakfasts, 7 picnic lunches and 6 dinners per week;
- Private Bell Tent with mattress;
- Invitation to the surf camp activities, including our weekly wine & cheese night;
- Staff discount on day trips, bar and merchandise;
- Free use of the surf and yoga equipment and possibility to join the lessons (subject to availability).



Management Team 2023 Application Form

— HEAD OF TEAM —

Please email the following information to jobs@starsurfcamps.com :

1. **A 2 minute video (attached via Google Drive with free access) describing:**
 1. Who you are and which role you are applying for;
 2. What makes you the perfect candidate;
 3. And why you wish to work for Star Surf Camps.
2. **Your CV written in English**
3. **This application form (saved as: Name Surname | HO Teams 2023 France/Spain)**

Name:	Nationality:
Age:	Languages:
Telephone:	Email:

Please mark [X] where appropriate:

[] I am fluent in at least 2 languages (one of which is English).

I'd like to apply for:

- [] **Head of Team, Main Camp Moliets, France**
- [] **Head of Team, Deluxe Camp Moliets, France**
- [] **Head of Team, Oyambre Camp, Spain**

I am available from _____ until _____

Do you have a smartphone with mobile data to enable you to communicate in France/Spain? YES / NO

Please note; this is essential for the job, since all communication with the team happens via WhatsApp.

- Do you have a valid European driving licence? YES / NO
- How many years have you been driving for? _____ YEARS
- Do you have previous experience with transfers? YES / NO
- Do you have previous experience of driving in Europe? YES / NO

Do you use Social Media? YES / NO

If YES, please specify:

- Facebook name: _____
- Instagram handle: _____
- Others (blogs, twitter, etc.) _____



Based on the job description above, please write a letter of motivation below detailing relevant experience that supports your application as **Head of Team**.

Due to the amount of applications we receive, please understand that we are unable to respond to each applicant individually. Successful applicants will be contacted by our Camp Manager.

We will begin reviewing full-season and build-up applications from the end of January and aim to finalise our selection by March.

Part-season roles will be released mid-February and the majority will be finalised by May.

We will continue to accept and review part-season positions throughout the summer.

Thank you and best of luck!
Your Star Surf Camps Team