



Job Description

Head of Entertainment

About Star Surf Camps

Star Surf Camps started with one small surf camp in the summer of 2010 in Moliets in the Southwest of France. Over the last 10 years, we have opened more surf, Yoga and SUP camps in Spain and the Canary Islands.

For this summer, we are recruiting staff for two camp locations; Moliets, France and Oyambre, Spain. In both camps, guests experience the surf and yoga lifestyle whilst camping in our beloved tipi tents. Both locations accommodate guests in our standard shared tipis, as well as our upgraded tipis that provide that little extra comfort (e.g. electricity, light, bed frames). Moliets is our largest camp location, with the main camp (~150 guests) and the surf & yoga (deluxe) camps (~70 guests) located on separate plots on a camping site in the pine forest approx. 20 mins walk from the beach. Oyambre is our slightly smaller camp (~120 guests at peak) where our regular and deluxe guests come together in a shared social space. This camp is located on a camp site, 10 mins walking from the beach. Both camps offer lively entertainment throughout the week, incl. wine & cheese nights, day trips to other towns, and sporty activities.

About the Head of Entertainment Role

- Dates: **Moliets:** Mid May - End of September; **Oyambre:** Early June - late September (must be available for entire period)
- Minimum age: 24 years
- Languages: English + 1 other language
- EU drivers license essential: Yes
- Must be available to spend limited time prior to season getting in touch with his/her team.

Your Tasks & Responsibilities

You are in charge of organising and running the entertainment at the camp, because who doesn't love a bit of organised fun! You are in a key customer-facing role, and are hosting the guests throughout the week. You host events like our famous wine & cheese nights, guide day trips to other cities/towns, organise sporty activities on the beach, live music sessions, creative workshops during the afternoon, forest walks, discos, and anything else you can think of. You bring those summer camp vibes to the camp and make sure that all groups and solo-travellers feel part of the Star Surf community.

Among your responsibilities are

- Creating a fun atmosphere at the camp – you connect the different people, and organise activities that give guests the opportunity to mingle and meet others;
- Tailor the weekly programme of activities to suit the wide range of customers, from students to families, from creatives to sport-addicts, and from quiet readers to dancy party peepz.
- Create the weekly entertainment schedules, and prepare posters, sign-up lists, vouchers etc.
- Organise and arrange weekly creative workshops, e.g. 'Make your own skateboard'; Water colouring workshops, Making macramé planthangers, making bracelets, tie-dye workshops, etc.; Make use of the many creative skills that you can already find within our own team!;
- Host and promote weekly day trips, e.g. in Moliets to San Sebastian and in Oyambre to San Vincente
- Run several beach days where you help run volleyball sessions, beach cleans, and other beach activities;
- Discover and promote local activities from external companies;
- Manage all musicians arriving to camp and set up of live music sessions (**mostly applicable for Moliets**);



- Monitor and uphold campsite rules, e.g. noise curfews and ensuring guests leave the campsite quietly to head to town.
- Budget, take stock, and shop for our main weekly events, such as the Wine & Cheese night
- Liaise with other departments about entertainment planning and changes
- Manage the bar team, in particular what shifts they will work to complement entertainment.
- Monitor and report on your weekly spend (I.e. scan your receipts and report on spreadsheet)
- Attending all team and management meetings;
- Access guest information from online server
- Review and adopt guest feedback in your weekly planning;
- Help run the Saturday change over days, e.g. preparing tents, clean camp, welcome guests.

As entertainment manager, it's very important to find the right balance between entertaining and being a responsible and reliable member of the team. It's important that entertainment is creative and not only centred around alcohol and nightlife. As entertainment manager, you are also a key part of the management team, and are expected to act with such level of responsibility and accountability. You report directly to the camp manager. In many of your responsibilities, you need to collaborate closely with the other departments to make the schedules work (e.g. kitchen, surf, head of team, reception). We are looking for a real team player and someone who is able to plan and communicate clearly. Also, although this description sets out your main tasks, camp life comes with many unexpected turns. This means your workload will fluctuate throughout the weeks, and sometimes you are expected to adopt additional tasks.

Key characteristics we are looking for:

Hard working, Lots of Energy, Positive, Outgoing, Sociable, Organised, Creative, Friendly, Hospitable, Fun, Good at public speaking, Responsible, Team-player, Good people skills, Graphic skills desirable

Two Heads of Entertainment

- ▮ **Head of Entertainment Oyambre camp** - You are responsible for entertainment at our beautiful camp in Spain, located at 10 minutes walk from the beach and surrounded by lots of nature. The camp hosts approx. 150 guests/wk at peak.
- ▮ **Head of Entertainment Moliets** - You are responsible for entertainment at our Moliets camp, which hosts approx. 200 guests/wk at peak (may grow). You run entertainment for both the main as the Surf & yoga camp, and you will manage an entertainment assistant who runs the deluxe bar and supports you on entertainment.

Among your benefits:

- √ Training prior to season start (in early-mid May – exact date tbc)
- √ Joining the surf camp activities (mostly for free); incl. free use of the surf and yoga equipment, and joining the surf & yoga lessons when available.
- √ Private tent with mattress at the camp
- √ 5 dinners, 7 breakfasts, 7 picnic lunches per week
- √ 1 set day a week off



YOUR APPLICATION

Head of Entertainment

Does this job have your name written all over it? Then apply by emailing the following to jobs@starsurfcamps.com

1. A letter or video stating

- 1 Who are you & what role are you applying for?
- 2 What makes you the right candidate for the role?
- 3 Why should we pick you over anyone else?

2. Your CV

3. This application form filled in & saved under an easily identifiable file name.

Name:	Nationality:
Age:	Languages spoken:
Telephone:	Email:

Please [X] where appropriate.

- [] I have a drivers licence that enables me to drive a car in Europe.
- [] I am fluent in at least 2 languages (one of which is English).

I'd like to apply for (you can tick multiple options):

- [] Head of Entertainment Oyambre
- [] Head of Entertainment Moliets

Do you have a smartphone with mobile data to enable you to communicate in France/Spain? YES / NO
Please note; this is essential for the job, since high levels of communication with the team happen over WhatsApp.

- Do you have a valid European driving license? YES / NO
- How many years have you been driving for? _____ years
- Do you have previous experience with transfers? YES / NO
- Do you have previous experience of driving in Europe? YES / NO

Do you use Social Media Channels to communicate with others? YES / NO

If YES, please specify:

- Facebook name: _____
- Instagram handle: _____
- Others (blogs, twitter, etc.) _____

loving life



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In accordance with the job description, please give relevant experiences below that support your application as **Head of Entertainment**.

Due to the amount of applications we receive, please understand that we are unable to respond to each applicant individually. Successful applicants will be contacted by one of our team. **We will likely start our recruitment from mid-January through to Mid March.**

Thank you & best of luck!
Your Star Surf Camps Team